



Texas Department  
of Motor Vehicles

## Detailed Instructions for Form 130-U, Application for Texas Title

Refer to the certificate of title assigned to you by the seller for vehicle information/description.

1. **Vehicle Identification Number (VIN):** Found on the certificate of title and also stamped or affixed on the vehicle frame [i.e., driver side door frame, dashboard (facing windshield), or on engine block on 1955 vehicles and prior models].
2. **Year:** The model year of the vehicle (e.g., 2011, 2004, etc.).
3. **Make:** Brand of vehicle designated by the manufacturer (e.g., Chevrolet, Ford, Toyota, etc.).
4. **Body Style:** Description of vehicle (e.g., 2D = 2-door Sedan, CP = coupe, PK = pickup, etc.). For more abbreviations see Form VTR-249, *Standard Abbreviations for Vehicle Makes and Body Styles*.
5. **Model:** Vehicle model designated by the manufacturer (e.g., Silverado, F-150, Prius, etc.).
6. **Major Color:** If vehicle has one color, enter it in this field. For a vehicle with more than one color, the Major Color is the primary color that covers most, if not all, of the vehicle.
7. **Minor Color:** If the vehicle has more than one color, the predominant color must be shown as the Major Color and the secondary color as the Minor Color (e.g., standard two-toned vehicles, custom paint job, etc.).
8. **Plate No.:** License plate number, if available.
9. **Odometer Reading:** Current mileage on the vehicle odometer in whole numbers - no tenths (not required on vehicles 10 or more model years old).
10. **Odometer Brand:** The seller/agent is required by law to record the odometer reading at the time of sale. The brand, A-Actual (mileage shown), N-Not Actual (broken or replaced odometer), or X-Mileage Exceeds Mechanical Limits, indicated by the seller/agent on the odometer disclosure should be recorded on the application. In situations involving operation of law (bonded titles, court order, repossessions, seized vehicles, etc.), the title applicant provides the odometer reading and brand. This statement is not needed on a vehicle that is 10 or more model years old, has a manufacturer's rated carrying capacity of two tons or greater or gross vehicle weight rating of more than 16,000 pounds, is sold by the manufacturer directly to an agency of the United States government, is not self-propelled, or is a new motor vehicle prior to its transfer to the first retail purchaser.
11. **Empty Weight:** Weight (in pounds) of the vehicle without a load, rounded up to the next 100 pounds.
12. **Carrying Capacity:** Weight (in pounds) determined by the heaviest load the vehicle is legally allowed to carry according to the vehicle manufacturer.
13. **For Corrected Title:** Indicate the appropriate reason (e.g., Change in Vehicle Description -VIN, Year, etc.; Remove Lien; etc.).
14. **Applicant Type:** Whether the applicant is an individual, business, government entity, trust, or non-profit. Also, the photo ID number of the individual or the FEIN/EIN of the business, government entity, trust, or non-profit.
15. **ID Type:** The photo ID type and state, territory, or country of the individual applicant.
- 16a. **Applicant/Owner Legal Name:** If the applicant/owner is a person, their legal name (First Name, Middle Name, Last Name, and Suffix, if any).
- 16b. **Entity Name:** The legal name of the applicant/owner if a business, government entity, trust, or non-profit.
17. **Owner County of Residence:** The county of legal residence for the individual, business, government entity, trust, or non-profit.
18. **Additional Owner Name:** The legal name (First Name, Middle Name, Last Name, and Suffix, if any) of any additional applicant/owner.
19. **Mailing Address:** The mailing address of the applicant/owner.
20. **Previous Owner Name/Business Name:** The seller's name, city, and state indicated on the assigned title or other evidence of ownership being surrendered with the Form 130-U. **Dealer GDN** Dealer's General Distinguishing Number assigned by the state. **Unit No.** Applies to vehicles that are purchased as part of a fleet.
21. **Renewal Recipient Name:** The legal name (First Name, Middle Name, Last Name, and Suffix, if any) of the renewal recipient if different from the applicant/owner.
22. **Renewal Mailing Address:** The mailing address of the renewal recipient if different from the applicant/owner.
23. **Vehicle Location Address:** The physical address of the vehicle if not the same as the mailing address.

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24. **First Lien Date:** If applicable, the date a security agreement was signed with any financial institution/individual for the financing of the vehicle.
25. **Lienholder Name:** The lienholder's name. If there is no lien, indicate "NONE."
26. **Certified Lienholder ID No.:** Enter the 11-digit Certified Lienholder Identification Number here (required if #27 is checked).
27. **Electronic Title Request?:** If the lienholder in #25 requests an electronic title, check the box in #27 and enter the *Certified Lienholder ID Number* in #26. (If #27 is checked, then #28 cannot be checked.)
28. **Additional Lien(s)?:** If another lien exists in addition to #24, check the box and attach Form VTR-267.
29. **Lienholder Mailing Address:** The mailing address of the first lienholder, if any.
30. **Check Only If Applicable Motor Vehicle Tax Statement:** For Rental, Dealer, and/or Leasing Company use. Rental Companies must include their Rental Permit Number. Dealers must include their General Distinguishing Number (GDN). Lessors must include their Lessor Number.
31. **Trade In:** Description of vehicle traded in, if any, on the purchase.
32. **Additional Trade-ins?:** Indicate if trade included any vehicle(s) other than shown in #31.
33. **Sales and Use Tax Computation:** Sales and use tax must be paid. Indicate the vehicle sales price in the second space provided on Line (a). Rebates are only applicable for new vehicles sold by a dealership to a retail purchaser. 33(f) provides for a late tax payment penalty of 5% or 10% of the amount in (e). Check the appropriate box if you are a **new resident** to Texas, obtained the vehicle as an even trade or as a **gift**, or you are applying for a **rebuilt salvage** vehicle. The \$10 gift tax option may be used when a person receives a vehicle as a gift from an immediate family member, guardian, decedent's estate, or nonprofit service organization qualifying under Internal Revenue Code, Sec.501(c)(3). Both the donor and the gift recipient must sign the Comptroller's joint affidavit, Form 14-317, *Affidavit of Motor Vehicle Gift Transfer*. The title application must be accompanied by the Comptroller's joint affidavit and must be filed in person by either the recipient or donor. If the vehicle is subject to the **diesel emissions surcharge fee**, compute the percentage (2.5% **OR** 1%) of the fee based on the Taxable Amount shown in (d). This fee is due in addition to the amount of tax due shown in (h). If claiming a **tax exemption**, provide a brief explanation for the reason.
34. **Seller, Donor, or Trader:** The signature, printed name, and date of signature of the seller, donor, or trader of the vehicle indicated on the title or other transfer of ownership document.
35. **Additional Seller(s), Donor(s), or Trader(s):** The signature(s), printed name(s), and date of signature(s) of any additional seller(s), donor(s), or trader(s) of the vehicle indicated on the title or other transfer of ownership document.
36. **Applicant/Owner:** The signature, printed name, and date of signature of the applicant/owner of the vehicle indicated on the title or other transfer of ownership.
37. **Additional Owner(s):** The signature(s), printed name(s), and date of signature(s) of any additional owner(s) of the vehicle indicated on the title or other transfer of ownership document.

**The completed Application for Texas Title, properly assigned title, and proof of insurance in the title applicant's name are required to be filed in the county where the sale occurred, where the lienholder is located, or applicant's county of residence within 30 days of the date of sale. Payment of title, registration, and sales tax fees are required when application for certificate of title is filed.**

**Refer to the back of the Form 130-U for phone numbers and additional information concerning fees, taxes, and penalties.**